

2022 Annual Meeting Instructions

The Heinlein Society is holding its Annual Meeting as a Zoom online/video/teleconference with accompanying video presentation of mostly static slides, followed by a live real-time raffle drawing(s) at the end of the meeting. For the convenience of those who wish to only phone in, and not watch the slide presentation in real-time through a web browser, the slide deck will be made available in the “Notices” section of our website at heinleinsociety.org before the meeting convenes.

We will be discussing results of our 2022 work, announce the results of our annual elections for seats on the Board of Directors of the Society, and will also briefly talk about our plans for the 2023 year, which officially starts for us September 1st. While all members are invited to participate, **if any votes are taken only Regular or Lifetime members may vote.**

To see presentation materials for the meeting in real-time, and the live raffle(s), you must log on with a web browser or Zoom client through the URL shown in the section marked “Web-Based Attendance with Real-Time Presentation”.

Phone-in only attendance is also available and is discussed further below in the section marked “Phone-in Only Attendance”

By Any Means of Attendance

However you choose to attend, please read the 2021 Minutes beforehand. Consideration of last year’s Minutes is required, but we prefer not to use up meeting time to read them in situ. The Minutes of last year’s annual Meeting will be available here: [Link for 2021 Minutes.](#)

We will guide you through the open question-and-answer session periods with specific instructions on how to contribute when the time comes during the meeting.

We wish to start promptly at 1:00 PM Pacific Daylight Time, but that depends on achieving a minimum quorum at that time. Please try to call in 5-10 minutes early, in case there are problems phoning in or connecting to the meeting website. When you connect, your name will be taken and membership status confirmed as part of “sign in.”

Web-Based Attendance with Real-Time Presentation

To Participate: On 11 September, 2022, shortly before 4:00 p.m. EDT/ 1:00 p.m. PDT point your web browser at:
<https://us02web.zoom.us/j/82740246003?pwd=dkNkRHc3a3JBMFBQSFd1RUpwQk1rUT09>

and follow all instructions. You will have the best experience if you can use the Zoom application but it will work with limited functions in just a web browser.

PLEASE type in the name for Zoom to be the “Display Name” we have for your Heinlein Society membership, as that is how we will first attempt to take a Roll Call.

Phone-in Only Attendance

If you are not comfortable working with video applications, or will only have telephone access available to you at the time of the meeting, then we recommend you download the presentation at the link below and follow along with the teleconference conversation.

(The meeting slides will be available for download no later than the evening of September 10, 2021 within the [2022 Annual Meeting Information](#) post on our website.)

To Participate by phone only: On 11 September, 2022, shortly before 4:00 p.m. EDT/ 1:00 p.m. PDT dial using the below instructions—

Meeting ID: 827 4024 6003

Passcode: 07071907

One tap mobile

[+13017158592](tel:+13017158592),,82740246003#,,,,*07071907# US (Washington DC)

[+13126266799](tel:+13126266799),,82740246003#,,,,*07071907# US (Chicago)

Dial by your location

[+1 301 715 8592](tel:+13017158592) US (Washington DC)

[+1 312 626 6799](tel:+13126266799) US (Chicago)

[+1 646 931 3860](tel:+16469313860) US

[+1 929 205 6099](tel:+19292056099) US (New York)

[+1 309 205 3325](tel:+13092053325) US

[+1 669 900 6833](tel:+16699006833) US (San Jose)

[+1 719 359 4580](tel:+17193594580) US

[+1 253 215 8782](tel:+12532158782) US (Tacoma)

[+1 346 248 7799](tel:+13462487799) US (Houston)

[+1 386 347 5053](tel:+13863475053) US

[+1 564 217 2000](tel:+15642172000) US

[+1 669 444 9171](tel:+16694449171) US

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Required Notices

As required by Article IV, Section 1, of the Bylaws of The Heinlein Society (PDF file at <http://www.heinleinsociety.org/bylaws/>), the Annual Meeting of the General Membership of The Heinlein Society will convene on Sunday, 11 September 2022, beginning at 1:00 p.m., Pacific Daylight Time. If you are in a different time zone, you are encouraged to make use of the “World Clock” internet sites to double-check (including the use of Daylight Savings Time) the start time in your area. The previous newsletter distribution and website posting of this Notice satisfy the requirement of timely notification in Article IV, Section 4.

To participate in the Annual Meeting, you will be asked to (a) register with the teleconferencing service via your computer; (b) use a login name and/or email address that is obviously similar to your information on the membership rolls; (c) if separately phoning in to one of the provided phone numbers announce yourself during Roll Call; and (d) read the Data Package, before the Meeting begins, that will be available before 12 September, containing the Meeting Agenda, Minutes from the 2021 Annual Meeting, and the various reports by the Board. As you log in, your name will be checked off against our membership list for the purpose of determining attendance and Quorum, even if you leave mid-meeting.

Visitors are welcome, but according to the Bylaws only regular members (US\$45.00 dues paid before 11 September 2022) or Lifetime members may vote at the Annual Meeting. Motions and seconds will be entertained by open microphone. Because a mass voice vote may be difficult on the teleconferencing service, we will probably ask

for votes in the negative, e.g., “Are there any objections to...” If there are no objections the motion will be recorded in the Minutes as “by acclamation.” If a split vote occurs, we will poll on audio by name from the attendance roster for “Aye” or “Nay”.

If you have any questions or comments about the Annual Meeting or your membership status, please address them to Herbert Gilliland at secretary@heinleinsociety.org.

BY ORDER OF THE BOARD OF DIRECTORS

/s/ John Tilden

President/Chairman

The Heinlein Society